

## **Volunteer Maryland 2016 – 2017 Service Sites**

**Allegheny College of Maryland**, in partnership with Garrett College and Frostburg State University, is founding a Volunteer Center to serve Western Maryland. To support these founding efforts, The Volunteer Maryland Coordinator with Allegheny College of Maryland will recruit community volunteers to serve with several Allegheny and Garrett County agencies. The Volunteer Maryland Coordinator will work in close collaboration with staff at ACM, Garrett College and FSU, as well as with staff at partner agencies. The Volunteer Maryland Coordinator will recruit 45 community volunteers who will engage in stewardship of public land, reading to kindergarten students, participation with local food drives and maintenance of a community garden. The Volunteer Maryland Coordinator will use existing materials at Allegheny College of Maryland as a basis for developing a wide range of volunteer program materials for the new Volunteer Center and its partner agencies.

**Address:** 12401 Willowbrook Road, Cumberland, MD 21502

Senior Legal Services (SLS) is a program of The Bar Association of Baltimore City and the **Baltimore Bar Foundation, Inc.** Founded in 1992 as Legal Services to the Elderly, SLS provides vital pro bono legal services to low-income seniors, aged 60 and over, in Baltimore City. The Volunteer Maryland Coordinator (VMC) will work with staff to recruit, coordinate, and retain approximately 30 new volunteer attorneys who will represent clients in litigation or other legal services, visit senior centers and senior housing facilities each week, volunteer for the annual Law Day for Seniors held in April, and volunteer with quarterly estate planning clinics held throughout Baltimore City. The VMC will also develop a sustainable volunteer recruitment plan, add a screening component to the volunteer application and on-boarding process, and implement a volunteer recognition plan that acknowledges and rewards specific achievements.

**Address:** 111 N. Calvert Street, Suite 631, Baltimore, MD 21202

The **Carroll County Forestry Board (CCFB)** promotes stewardship, conservation, and sustainable use of Carroll County's forest resources. CCFB has identified non-native invasive species as a serious threat to its mission. The Volunteer Maryland Coordinator (VMC) will work with staff to help identify and train a single volunteer or group of corps volunteers who will assume responsibility for the Weed Warrior program. Beyond that central focus, the VMC will recruit 120 volunteers, including Weed Warriors, ecological field mapping volunteers, and native plant high tunnel caretakers to further CCFB's mission. In addition, the VMC will supervise volunteers on work days and lead volunteer events within Piney Run Nature Center. The VMC will also continue work on a wide range of volunteer program materials developed by previous VMCs.

**Address:** Piney Run Nature Center, 30 Martz Road, Sykesville, MD

**Clifton Park Baptist Church Christian Academy** provides innovative academic enrichment, leadership development, and recreational programs to underserved elementary, middle and high schools students. The Volunteer Maryland Coordinator (VMC) will support the academic enrichment programs by recruiting and managing volunteers that will serve as enrichment instructors, tutors, develop curriculum which includes leadership development and co-curricular experiences and support and manage the Academy computer lab. The VMC will focus on recruiting from local colleges and community members and develop a strong recruitment plan. In addition, the VMC will work with program staff to implement a good support system for all volunteers.

**Address:** 8818 Piney Branch Road, Silver Spring, MD 20903

**The Conflict Resolution Center of Montgomery County (CRCMC)** promotes and provides collaborative problem solving processes throughout Montgomery County. The Volunteer Maryland Coordinator (VMC) at CRCMC will recruit 30 volunteers, including Mediators and Intake Specialists. The VMC will also further develop a range of volunteer program materials, including a volunteer program policies and procedures manual, volunteer position descriptions, and volunteer training materials. The VMC will also focus on projects such as development of a volunteer appreciation week and targeted recruitment of bilingual volunteers.

**Address:** 4805 Edgemoor Lane, 2<sup>nd</sup> Floor, Bethesda, MD

**VMC – Ousmane Moussa Oumarou**

**Cornerstone Montgomery** empowers people living with mental health and co-occurring substance use disorders to live, work, and integrate successfully within the community. The Volunteer Maryland Coordinator (VMC) will recruit and support volunteers that serve in multiple program areas. Cornerstone Montgomery is looking to expand their current use of volunteers and recruit and additional 100 volunteers to provide direct service programs and activities. The VMC will revise volunteer program materials and work with staff to develop on-going volunteer recognition.

**Address:** 6040 Southport Drive, N. Bethesda, MD 20814

The mission of **Crossroads Community, Inc.** is to teach skills and access resources that empower individuals with behavioral health needs to recover and live satisfying and productive lives. Crossroads promotes community acceptance through advocacy and community education. The Volunteer Maryland Coordinator (VMC) will manage all aspects of the volunteer Companion program, a one-on-one pairing of a volunteer with an adult client, and well as growing new time limited opportunities for volunteering at Crossroads. These activities include transporting clients as needed to appointments and provide support to residential living with yard and other household tasks that help create an environment of inclusivity within the community.  
**Address:** 120 Banjo Lane, Centerville, MD 21617

**Deep Roots** works with children, who are disconnected through homelessness or other similar marginalization: connecting hearts. The Volunteer Maryland Coordinator (VMC) will recruit and manage volunteers to serve as one-on-one mentors between children and youth experiencing homelessness and a positive adult role model. The VMC will implement a comprehensive volunteer recruitment and program supports which include policies and procedures, training and recognition of the volunteer.  
**Address:** 21 Veazey Cove Road, Earlvile, MD 21919

**Dundalk Renaissance Corporation's** (DRC) mission is to mobilize stakeholders to invest in greater Dundalk's neighborhoods, economy and quality of life. As part of their current strategic planning process, they have identified a need in the community for the coordination of volunteers to connect older adults and low-income residents with services. The Volunteer Maryland Coordinator will recruit 44 volunteers who will assist older adults and people with disabilities by performing home maintenance and repairs, providing transportation to appointments and events, and aiding access to food and health care. The Volunteer Maryland Coordinator will also develop a wide range of volunteer program materials to support this new endeavor.  
**Address:** 11 Center Place, Dundalk, MD 21222

**Education Based Latino Outreach** (EBLO) is dedicated to improving the lives of Hispanic youth and their families through educational opportunities and cultural programs. The Volunteer Maryland Coordinator (VMC) will recruit 95 volunteers who will serve as tutors, classroom assistants, activity leaders and Latino Fest volunteers. The VMC will also work with staff to co-manage volunteers, and will focus on volunteer placement, retention and recognition.  
**Address:** 606 S. Ann Street, Baltimore, MD

**The Elms Environmental Education Center** provides on-site, sequentially-developed, curriculum-integrated environmental education programs to 10,000 Pre-K-12 students annually from St. Mary's County public and private schools. The Volunteer Maryland Coordinator (VMC) will work with the Native Plant Nursery program, and site-based and school-based environmental improvement and related instruction. The VMC will recruit 53 new volunteers who will assist education programs, maintain the Native Plant Demonstration Gardens and nursery, and maintain, restore and extend trails at the Elms. The VMC will also provide overall management of the volunteer program, and will further develop a wide range of volunteer program materials.

**Address:** 49300 St James Church Rd, Dameron, MD 20628

**Habitat for Humanity of Wicomico County, Inc.** is an ecumenical Christian housing ministry that builds, then sells homes to low-income families who, would never otherwise be able to achieve the dream of homeownership. The Volunteer Maryland Coordinator (VMC) will recruit volunteers that will help with construction on Habitat houses. The VMC will also recruit and support volunteer that help with administrative support on a limited basis (no more than 10 percent of their total time). The VMC will consult with staff to implement a comprehensive volunteer recruitment plan and volunteer management system.

**Address:** 908 W. Isabella Street, Salisbury, MD 21801

**Hospice Caring** provides caring, compassionate, practical and high-quality, non-medical support services, without charge, to Montgomery County adults and children facing a life-threatening illness or grieving the death of a loved one. The Volunteer Maryland Coordinator (VMC) will directly recruit and support volunteers that will provide weekly visits of up to four hours to seniors who have a serious illness with no prospect of cure and need support at the end of their life. In addition the VMC will recruit volunteers that will support other programs within Hospice Caring and refer these volunteers to the appropriate staff person. The VMC will work with staff to update and revise volunteer program materials.

**Address:** 518 South Frederick Avenue, Gaithersburg, MD 20877

**The Howard County Conservancy** educates children and adults about our natural world and works to preserve the land and its legacy through responsible environmental stewardship. The Volunteer Maryland Coordinator will recruit 118 volunteers who will serve as Naturalists, Stewardship Volunteers and Nature Center Greeters. The Volunteer Maryland Coordinator will also develop a wide range of volunteer program materials, including volunteer position descriptions, a volunteer program policy and procedure manual, volunteer recruitment materials, volunteer screening materials, volunteer orientation and training agendas, and a volunteer recognition plan.

**Address:** 10520 Old Frederick Road, Woodstock, MD 21163

**The Living Classrooms Foundation** strengthens communities and inspires young people to achieve their potential through hands-on education and job training, using urban, natural and maritime resources as “living classrooms.” The Volunteer Maryland Coordinator with Living Classrooms will be based at the Living Classrooms Community Center, recruiting 47 new volunteers, including Math Tutors, STEM Mentors, Teen Program Mentors and volunteers who assist with school-day programming. The Volunteer Maryland Coordinator will also be the day-to-day point of contact for all volunteers at the Center. The VMC will also develop a range of volunteer program materials for volunteers at the Center, including volunteer position descriptions, volunteer recruitment materials, volunteer screening materials and volunteer recognition materials.

**Address:** 802 S Caroline St, Baltimore, MD 21231

**MakingChange’s** mission is to empower individuals and families to achieve financial stability. The Volunteer Maryland Coordinator will recruit 55 volunteers, including VITA tax volunteers, financial coaches and financial seminar presenters. The Volunteer Maryland Coordinator will develop a full array of volunteer program materials, including a policies and procedures manual, volunteer applications, a volunteer recruitment plan, volunteer screening materials and a volunteer recognition plan.

**Address:** 9900 Washington Boulevard, Suite 1 Laurel, MD 20723

**Maryland CASH (Creating Assets, Savings, and Hope) Campaign** is a Statewide network that promotes programs, products, and policies that increase the financial security of low to moderate-income individuals and families. The Volunteer Maryland Coordinator will recruit 75 new volunteers, included Financial Educators, Financial Coaches, and VITA volunteers. The Volunteer Maryland Coordinator will focus on recruiting of Financial Educators and Financial Coaches in targeted counties, and will continue to develop training and networking opportunities for existing volunteers. The VMC will also implement program evaluation and volunteer recognition plans developed during the first and second partnership years.

**Address:** 217 E. Redwood Street, Baltimore, MD 21202

**The Montgomery County Community Action Agency (CAA)** coordinates local, State, federal and private resources to help low-income individuals and families. The Volunteer Maryland Coordinator (VMC) will work with CAA programs and partners, including the VITA program and Maryland Hunger Solutions. The Volunteer Maryland Coordinator will recruit 75 volunteers, including VITA Tax Preparers and SNAP Navigators. The VMC will also continue to develop and revise a wide range of volunteer program materials, including a policies and procedures manual, volunteer applications, volunteer position descriptions and a volunteer recruitment plan.

**Address:** 2424 Reedie Drive, Wheaton, MD

**The Montgomery County State's Attorney's Office Truancy Prevention Program (TPP)** provides early intervention to improve attendance among participants at 10 Montgomery County middle schools. As the TPP continues to expand, the Volunteer Maryland Coordinator will recruit volunteers and develop programmatic materials to support this growth. The Volunteer Maryland Coordinator will recruit 53 volunteers, including Mentors, Tutors and Truancy Program Judges. The Volunteer Maryland Coordinator will also further develop and/or revise the volunteer program tracking system, volunteer applications, volunteer position descriptions, volunteer recruitment materials, volunteer screening materials, and volunteer orientation and training agendas.

**Address:** 50 Maryland Avenue, Rockville, MD

**The Neighborhood Design Center's** mission is to mobilize pro-bono design services in support of community-sponsored initiatives to improve local neighborhood livability and viability. The Volunteer Maryland Coordinator will recruit 40 volunteers who will provide conceptual design services towards community-initiated projects. The Volunteer Maryland Coordinator will also develop volunteer position descriptions, recruitment materials, orientation and training materials and a volunteer recognition plan.

**Address:** 120 West North Avenue, #306, Baltimore, MD 21201

**Olney Home For Life (OHFL)** provides seniors living in the areas of Olney, Brookeville, Sandy Spring, and Ashton no-fee services that allow them to age in place. The Volunteer Maryland Coordinator (VMC) will work within OHFL's Escorted Transportation Program, recruiting 20 new transportation volunteers. The VMC will further develop and revise a wide range of volunteer program materials, including a policy and procedure manual, a volunteer recruitment plan and a volunteer performance evaluation process. The VMC will focus on innovating OHFL's recruitment strategy, researching and strategically implementing best practices of similar organizations.

**Address:** Longwood Community Center, 19300 Georgia Avenue, Brookeville, MD 20833

**The SEED School of Maryland** is a statewide, college-preparatory, public boarding school whose mission is to present students from across the state with an extraordinary opportunity to receive a tuition-free education that prepares them for success in college and beyond. The Volunteer Maryland Coordinator at SEED School of Maryland will recruit 55 volunteers, including Tutors, volunteers who provide character education and facilitate social skills groups, and Writing Center volunteers. The Volunteer Maryland Coordinator will also develop a wide range of volunteer program materials.

**Address:** 200 Font Hill Ave, Baltimore, MD, 21223

**Seeds 4 Success** guides children living in Annapolis public and subsidized housing so they become healthy, successful adults. The Volunteer Maryland Coordinator (VMC) with Seeds 4 Success will recruit approximately 54 volunteers, including Tutors, Mentors, Transportation Volunteers, and Community Partner Volunteers for their Eastport Girls Club (EGC) and I Am a Reader (IAR) programs. The VMC will develop community partnerships and coordinate comprehensive training and social opportunities for volunteers. The VMC will also ensure that Civicore and Salesforce are being fully utilized to track volunteer hours and in-kind donations.

**Address:** Community Partners Suite of the Phoenix Academy, 1411 Cedar Park Road, Annapolis, MD 21401

**Shepherd's Clinic and Joy Wellness Center** provides quality integrative health care to those who are medically uninsured. The Volunteer Maryland Coordinator (VMC) will recruit approximately 105 volunteers, including physicians, front desk staff, nurses, yoga instructors, acupuncturists, massage therapists, dieticians, gardeners and landscape volunteers. The VMC will develop and revise a wide range of volunteer program materials, with a focus on developing and implementing volunteer orientation, training, and performance evaluation processes and materials.

**Address:** 2800 Kirk Avenue, Baltimore, MD

The **Samaritan Women** provides comprehensive care for women who are survivors of human trafficking. The Volunteer Maryland Coordinator will collaborate with the Deputy Executive Director to develop a wide range of volunteer program materials, policies and procedures. The Volunteer Maryland Coordinator will recruit and coordinate approximately 225 new volunteers to serve as drivers, chaperones, programming volunteers, coverage volunteers, tutors, landscaping/farm work volunteers, and renovation volunteers.

**Address:** 602 S. Chapel Gate Lane, Baltimore, MD 21229

**St. Francis Neighborhood Center (SFNC)** is committed to ending generational poverty through education, inspiring self-esteem and self-improvement, and strengthening community connections. The Volunteer Maryland Coordinator (VMC) at SFNC will recruit 23 volunteers who will serve as Tutors, Classroom Assistants and episodic service project volunteers. The VMC will supervise tutors and will also manage volunteer events such as Saturday clean-ups. The VMC will develop an orientation and training video and will work with staff to develop a volunteer program sustainability plan.

**Address: 2405 Linden Avenue, Baltimore, MD 21217**

**Stepping Stones Shelter Inc.** provides a continuum of services (emergency shelter, permanent supportive housing, and post-shelter support) to homeless families with children in order to move them from crisis to a stable home environment. The Volunteer Maryland Coordinator (VMC) will work with the shelter program, coordinating volunteers that would help keep the program running, including; tutors for pre-k and school aged children; evening childcare volunteers; volunteers that will sort and put away in-kind donations; volunteers to organize, restock and clean the kitchen, prepare meals for residents, clean and organize the shelter; and provide activities for the residents of the shelter. The VMC will recruit 66 new volunteers and 12 groups.

**Address: 1070 Copperstone Ct, Rockville, MD 20852**

The mission of **Talbot Mentors** is to work to ensure that all young people in Talbot County have the opportunity to mature into engaged and productive members of their communities. The Volunteer Maryland Coordinator (VMC) will recruit and support one-on-one mentors that will be matched with young people. The VMC will also recruit and support volunteers that will provide special programs such as cooking, art, technology and other programs that will be provided to the mentees. In addition, the VMC will recruit volunteers that will serve as tutors on as needed basis. The VMC will revise program documents and work with staff in developing ongoing ways to recognize volunteers serving with Talbot Mentors.

**Address: 108 Maryland Avenue, Suite 102, Easton, MD 21601**

**VMC – Jazmine Gibson**