



Position Announcement Volunteer Maryland Peer Leader



Volunteer Maryland (VM), an AmeriCorps program of the Governor's Office, works to build stronger communities by developing programs that meet critical needs in the areas of disaster services, economic opportunity, education, environmental stewardship, healthy futures, and veterans' services. As service leaders, Peer Leaders provide frontline support to the Volunteer Maryland AmeriCorps Members at their Service Sites as well as work with Volunteer Maryland staff to meet program objectives.

Peer Leader Responsibilities: This is an 11 month, full-time (40 hours/week) position as a member of the Volunteer Maryland AmeriCorps program. The Peer Leader service year will begin on August 23, 2017 and conclude on July 31, 2018. Peer Leader responsibilities include AmeriCorps member and site support and VM marketing and outreach. Peer Leaders:

- **Management and Support:** Facilitate regional meetings; attend site visits as requested; provide technical assistance, coaching, and counseling.
- **Training:** Assist with pre-service and monthly training days; work with VM staff to prepare and facilitate on-site training for site staff as requested.
- **Program Outreach and Marketing:** Assist with recruitment and selection of future VM AmeriCorps Members and Service Sites; write articles for newsletter; network with other nonprofits; attend outreach as requested.

Training and Benefits: Peer Leaders participate in several days of orientation and training. In addition, VM provides approximately 20 days of training in program development, volunteer management, marketing, communication, and leadership skills for all AmeriCorps Members and Peer Leaders. Additional training opportunities are also available throughout the year.

Peer Leaders receive a living stipend of \$17,500, a post-service educational benefit of \$5,815, student loan deferment, mileage reimbursement, professional development, and health insurance if they are not already covered. They may also qualify for a child care allowance. Other benefits include valuable networking opportunities, working with a dedicated team of AmeriCorps members and staff, and making a real difference throughout Maryland.

Qualifications: Peer Leaders must possess and demonstrate excellence in the following areas: passion for service, excellent written and oral communication skills, solid understanding of practices and principles of volunteer management, ability to work independently, good humor, patience, and extraordinary dependability. Ideal candidates will have at least one year of service experience. AmeriCorps minimum enrollment requires Peer Leaders to be at least 18 years old, US citizens or permanent resident aliens, and provide proofs of high school diploma or GED. Peer Leader must have a private vehicle, as frequent travel is required throughout the year.

To Apply: Send resume, a two to three page writing sample, and a list of references to Volunteer Maryland, 100 Community Place, Crownsville, MD 21032; fax 410-333-7010 or email volunteer.maryland@maryland.gov Contact Nathan Cabrera at 410-697-9285.

The writing sample must address the following questions:

1. Why do you want to be a part of Volunteer Maryland/AmeriCorps?
2. What experience and skills would you bring to the Peer Leader position?
3. What is your philosophy and style of leadership?

Selection Process: After applications are received, Peer Leader candidates will participate in an interview with Volunteer Maryland staff and go through a screening process. Decisions will be made after all candidates have been interviewed.